UK GDPR

How does the UK GDPR affect DCR, WAND and WAND+ card holders?

The UK General Data Protection Regulation (UK GDPR) came into effect on 1 January 2021. The council has a duty to comply with the UK GDPR. It must also comply with other relevant data protection legislation, including the Data Protection Act 2018 and the Data (Use and Access) Act 2025 when it handles your personal data.

'Personal data' is information that can identify you, like your name, date of birth, postcode or WAND Card number.

The UK GDPR gives rights about the personal data an organisation holds about you and or your child/young person. You can obtain further information about these rights from the Information Commissioner's Office at: www.ico.org.uk or telephone helpline 0303 123 1113.

What are the main principals of the UK GDPR?

The UK GDPR states that your personal data must be:

- processed lawfully, fairly and in a transparent manner
- collected only for specified, explicit and legitimate purposes
- adequate, relevant and limited to what is necessary
- accurate and where necessary kept up to date
- held only for the absolute time necessary and no longer
- processed in a manner that ensures appropriate security of the personal data.

- give you a voice to ensure the council, NHS and other services are aware of the demands and needs of children and young people with SENDs and their families
- help the council, health services and voluntary sector in planning services and provision for children and young people.
- keep you up to date with relevant service developments

UK GDPR and other relevant data protection legislation, including the Data Protection Act 2018 and the Data (Use and Access) Act 2025 – what do they mean for the information we hold about DCR, WAND and WAND+ members?

Organisations (like the council) must manage data that we hold about individuals, keep records about what information we have, why we have it and how long we should hold it.

When you joined the DCR, WAND and/or WAND+ card schemes, we explained that we would always handle and share your information in accordance with applicable data protection legislation, including the UK GDPR, Data Protection Act 2018 and the Data (Use and Access) Act 2025.

When your personal data is held in a secure computer database it will be handled and shared with care. We will continue to use the information you give us on the DCR/WAND and WAND+ forms to:

We will delete our DCR, WAND or WAND+ records about you when the current card expires. (see below)

We will contact you by email to remind you that your membership is ending, but if we do not hear back within 1 month, then we will delete your record. We will also delete, amend or restrict your details should you request it or should your membership circumstances change.

If you wish your details to be removed before expiration of a current card, then please get in touch with us as at dcr-wand@richmondandwandsworth.gov.uk so we can delete accordingly.

We also need to tell you why we process your information. We use the information you give us to create emailing and postal mailing lists to contact you about DCR, WAND and WAND+ events and post you the DCR Newsletter, renewal requests, publications, consultations and surveys.

We also use the data, with all identifying information removed, to calculate the numbers of DCR, WAND and WAND + members and
card holders. This lets us know, for example, how many DCR members
are between 0 and 5 years old, or if we are continuing to reach new families, or about the special educational needs or disabilities of members using the card.

For example, we use your ethnicity data to track how closely the
DCR/WAND and WAND+ card holders and members mirror the population figures for Wandsworth and target our efforts towards underrepresented groups. This helps us to use our resources to the best effect.

Privacy Notice

Disabled Children's Register (DCR), WAND and WAND+ card schemes July 2026

The following privacy notice applies to the Disabled Children's Register, WAND and WAND+ schemes.

Information collected:

- Name
- Address
- Date of Birth
- Gender
- Relationships Information
- Contact details (includes language/accessibility preference)
- Education Information
- Health Information
- Mental Health Information
- SEND Information
- Benefits (DLA/PIP) Information
- Ethnicity

Agencies we might share the information with:

- Health Service
- Police

Purpose for processing: Service Delivery, Service Improvement, Service Planning/Research.

For further information about how we handle your personal data, please see our privacy notice here https://www.wandsworth.gov.uk/the-council/open-data-and-transparency/privacy/wandsworth-council-privacy-notice/